

**Minutes**  
**Executive Board**  
**South Eastern Council of Governments**  
**July 26, 2006 Proceedings**

**Ted Muenster, Chairman**

**Present:**

Larry Beesley, Mayor of Brandon  
Vernon Brown, Sioux Falls City Council  
Jeanne Duchscher, 2<sup>nd</sup> & 3<sup>rd</sup> Class Municipal Rep: Turner Co  
Jeff Eckhoff, 2<sup>nd</sup> & 3<sup>rd</sup> Class Municipal Rep: Minnehaha Co  
Anne Hajek, Minnehaha County Commissioner  
De Knudson, Sioux Falls City Council  
Darwin Miiller, 2<sup>nd</sup> & 3<sup>rd</sup> Class Municipal Rep: McCook Co.  
BJ Nesselhuff, Legislator (7:10)  
Bruce Odson, 2<sup>nd</sup> & 3<sup>rd</sup> Class Municipal Rep: Clay/Union Co.  
John Prescott, Mayor's Appt. City of Vermillion  
Kevin Smith, Mayor's Appt. City of Sioux Falls  
Dennis Weeldreyer, Lincoln County Commissioner  
Keri Weems, Legislator

**Absent:**

Mike Broderick, 2<sup>nd</sup> & 3<sup>rd</sup> Class Municipal Rep: Lincoln Co  
Tom Dempster, Legislator  
Marc Dick, McCook County Commissioner  
Luverne Langerock, Turner County Commissioner  
Richard Spaans, Union County Commissioner  
Ralph Westergaard, Clay County Commissioner

**Staff Present:**

Disa Henning  
Lynne Keller

**Others Present:**

Cindy Dannenbring

At 7:03 p.m., Chairman Muenster called the meeting to order.

- 1) **Approval of Minutes – May 24, 2006:** With no additions or corrections, Anne Hajek made a motion to approve the May 24, 2006 minutes and was seconded by John Prescott. Motion passed unanimously.
- 2) **Operations Committee:**
  - a) **Establishment of 2007 Operational Reserve Fund Balance** – Kevin Smith explained that the long-term goal of the Operations Committee is to establish a Reserve Fund Balance equal to at least six months of operating revenue. The Operation Committee recommended setting the 2007 Operational Reserve Fund Balance at \$300,000. Anne Hajek moved to set 2007 Operational Reserve Fund Balance at \$300,000 and was seconded by Keri Weems. Motion passed unanimously.
  - b) **Adoption of 2007 Budget** – Kevin Smith presented SECOG's 2007 Budget which includes a 3.5% Cost of Living Allowance for SECOG employees. Keller answered several questions from Board members. The Operations Committee recommended approval of the budget. De Knudson made a motion to approve the budget as presented and was seconded by Dennis Weeldreyer. Motion passed unanimously.
- 3) **Financial Statements for Quarter Ending June 30, 2006:** Lynne Keller presented the Financial Statements as of June 30, 2006 to the Board. Jeanne Duchscher made a motion to approve the financial statements and was seconded by Keri Weems. Motion passed unanimously.
- 4) **Presentation of SECOG's 2005 Audit – Wohlenberg Ritzman & Co. LLC:** The auditor was not present to present the 2005 audit to the Board. Lynne Keller provided a brief overview of the 2005 Audit and answered questions from Board members. Anne Hajek made a motion to accept the audit on the condition that the auditor attend the next meeting to present the 2005 Audit and further motioned that the auditor not be paid for services rendered until after the presentation at the September meeting. Jeff Eckhoff seconded the motion. Motion passed unanimously.

Since there were a few minutes before Cindy Dannenbring gave her presentation, Lynne provided the Board with an update on the activities of Dakota BUSINESS Finance.

- 5) **Inter-Lakes Community Action Program – Cindy Dannenbring:** Cindy Dannenbring, Executive Director of Inter-Lakes Community Action Inc., informed the Board that the Inter-lakes Program is now in Lincoln and Turner Counties and explained some of the services Inter-Lakes is offering in those counties. Dannenbring answered questions from the board. No action was taken.
- 6) **Other Business:** Next meeting will be held in Parker on September 27th.
- 7) **Adjournment:** Larry Beesley made a motion to adjourn the meeting and was seconded by Darwin Miiller. Motion passed unanimously.